

Dubbo Show Society Committee Members' Code of Conduct

ABN: 51 251 076 887

1. Each Show Society Committee Member is bound by the Society's Constitution when acting in that capacity and the Committee collectively is bound to adhere to the provisions of that Constitution.
2. The focus of Committee Members must be on producing a financially sustainable exhibition which provides stimulating community involvement, entertainment and competition in a well-managed, safe environment.
3. A Committee Member must always act honestly and in good faith, must strictly comply with the law, in letter and in spirit, and must never behave in a manner likely to bring discredit to the position or to the Show Society.
4. A Committee Member must always exercise strict decorum in dealing with other Committee Members, show officials, other voluntary workers and the general public.
5. A Committee Member must exercise care and use diligence in carrying out the duties of that office, and must only employ the powers of the office for a proper purpose.
6. A Committee Member must not take advantage of holding a position on the Committee and must not make improper use of any information gained as a member of the Committee.
7. A Committee Member must accept that confidential information received as a member of the Committee remains the property of the Society and may not be disclosed or allowed to be disclosed by a Committee Member unless that disclosure is authorized by the Committee. A Committee Member must accept that all discussion, comments and opinions expressed in a meeting must remain confidential and not discussed outside the meeting.
8. A Committee Member must declare any personal pecuniary interest in any relevant matter before the Board and withdraw from any part in the Committee's dealing with that matter and must behave in like manner should matters affecting family members, close associates or organizations with which the Committee Member is closely associated come before the Committee.
9. During Committee Meetings, a Committee Member must be prepared to adhere to the agenda, to respect others and their opinions by genuinely listening, to avoid monopolizing discussion and never making derogatory or inflammatory remarks.
10. A Committee Member has a duty to be independent in judgement and to take all reasonable steps to be satisfied of the soundness of all decisions including policy, practice and financial ones taken by the Committee but must accept majority decisions made after proper formal discussion.
11. In order to foster the continuity and prosperity of the Society each Committee member must participate in giving recognition to the efforts of other Committee members, members and volunteers as well as being welcoming towards new Committee members, especially younger ones and, at the same time, open to new ideas and suggestions.
12. Must have a Working with Children Check certificate.

I agree to the above Dubbo Show Society Committee Members' Code of Conduct.

Name:.....Signature.....

Date:.....

Show Office: Fitzroy Street, Showground, Dubbo. **Postal Address:** PO Box 12 Dubbo NSW 2830

Phone: (02) 6882 4364 **Fax:** (02) 6882 5732 **Email:** secretary@dubboshow.org **Web:** www.dubboshow.org.